

## Rental Move-In/Out Inspection Form

SAMPLE-Actual Property Specific Form provided with Move-In Material

This form must be signed by all tenants and returned to our office by \_\_\_\_\_. Completion of this form will help prevent deduction from your security deposit for pre-existing conditions. Anytime you find a problem during the school year, please report it ASAP.

	Move-In	Move-Out
<b>Entry &amp; Halls</b>		
Entry door		
Lights		
Walls		
Ceiling		
Closets		
Carpet/Floors		
Misc.		
<b>Living Room</b>		
Walls		
Ceiling		
Carpet/Floors		
Windows		
Screens		
Mini-Blinds		
Overhead light		
Furniture		
Fire ext.		
Misc.		
<b>Kitchen</b>		
Walls		
Ceiling		
Refrig/Freezer		
Stove/Oven		
Hood/Fan		
Dishwasher		
Disposal		
Microwave		
Sink		
Faucet		
Countertops		
Cabinets		
Windows		
Screens		
Misc.		

Property Address: \_\_\_\_\_

Term: \_\_\_\_\_

	Move-In	Move-Out
<b>Laundry</b>		
Entry door		
Lights		
Walls		
Ceiling		
Closets		
Carpet/Floors		
Washer/Dryer		
Misc.		
<b>1st Bath</b>		
<b>Front right</b>		
Floor		
Walls		
Ceiling		
Vent fan		
Sink		
Countertop		
Cabinets		
Toilet		
Lights		
Mirror		
Tub/Shower		
Tile/Grout		
Windows		
Door		
Tissue Holder		
Towel Bars		
<b>1st Bedroom</b>		
<b>Front right</b>		
Door		
Carpet/Floors		
Walls		
Ceiling		
Overhead light		
Closet/Doors		
Windows		
Screens		
Mini-blinds		
Furniture		
Misc.		

Property Address: \_\_\_\_\_

Term: \_\_\_\_\_

	Move-In	Move-Out
<b>2nd Bedroom</b>		
<b>Back-right</b>		
Door		
Carpet/Floor		
Walls		
Ceiling		
Overhead light		
Closet/Doors		
Windows		
Screens		
Mini-blinds		
Furniture		
Misc.		
<b>2nd Bath</b>		
<b>Back-right</b>		
Floor		
Walls		
Ceiling		
Vent fan		
Sink		
Countertop		
Cabinets		
Toilet		
Lights		
Mirror		
Tub/Shower		
Windows		
Door		
Tissue Holder		
Towel Bars		
<b>3rd Bedroom</b>		
<b>On-left</b>		
Door		
Carpet/Floor		
Walls		
Ceiling		
Overhead light		
Closet/Doors		
Windows		
Screens		
Mini-blinds		
Furniture		
Misc.		

Property Address: \_\_\_\_\_

Term: \_\_\_\_\_

	Move-In	Move-Out
<b>3rd Bath</b>		
<del>On-let</del>		
Door		
Carpet/Floor		
Walls		
Ceiling		
Overhead light		
Closet/Doors		
Windows		
Screens		
Mini-blinds		
Misc.		

**Tenant Signatures**

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**Received in Office**

Date

Signature

Property Address: \_\_\_\_\_

Term: \_\_\_\_\_